

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: June 7, 2011

TIME: 6:07 p.m.

MEMBERS PRESENT: Madeline Slay George Moellering David Sellars
George Monsive

MEMBERS ABSENT: Bill Johnson Gloria Cantu

SIGN IN SHEET: Charles White Otto Moellering

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – April 5, 2011

MOTION: I make a motion to approve.

Motion by: George Moellering Second: David Sellars 4/0/0 PASSED

III. BUSINESS MATTERS:

1. The commission will review the Planning and Zoning Commission's purpose, duties, and powers.

Chair went over the purpose, duties, and powers with the commission members.

2. Commission will consider, review and may take **ACTION** on ideas, comments, and examples of definitions/codes/ordinances having to do with single family districts.

Chair went over information she gathered in her research of this subject. Some of the topics of discussion were, definition of family, having one lease, how many people in one dwelling, square footage per person, and size of sewer system for number of people in one home.

Workshop will be set up for June 28, 2011 to clarify recommendations the commission wants to bring to city council.

3. Commission will consider, review and may take **ACTION** on ideas, comments, and examples of definitions/codes/ordinances having to do with fencing.

Presently the code does not have specific requirements on fence repairs, replacements or new fences. The commission is wanting to bring recommendations to council to adopt an ordinance in order to make it more clear as to when a property owner needs a permit and set requirements.

Chair also brought up to allow front yard fences.

Fences will also be addressed at the June 28, 2011 workshop.

IV. ADJOURNMENT:

Motion to adjourn made by David Sellars and seconded by George Monsive. All were in favor.

Meeting adjourned at 7:27 p.m.

Submitted by:

DELIA FLORES
City Secretary

Minutes approved by P&Z on August 2, 2011.